

ILC-GDE Cost Disclosure Rules

<http://www-ilcdcb.fnal.gov/cost-confidentiality-official-njw.pdf>

This meeting will involve discussion of actual cost estimating numbers and data

“review” access has been granted by the GDE Executive Committee to cost data

– questions are allowed, but

– no hard copy or e-file

you must agree (or have previously agreed)

not to discuss outside of context of this

meeting, publish, or post on public web-site

any cost estimating information

ILC-GDE Cost Disclosure Rules

Version 2 23-8-2006

The Need for Confidentiality

- to secure integrity of process of where industry can work with ILC-GDE in understanding the project without jeopardizing their proprietary information;
- to maintain the ability of ILC (and other similar projects, world-wide) to have fair, open, and unbiased competition for the awarding of contracts;
- to allow the development of the ILC project definition and cost optimizations to occur in within the ILC project, without public pressure, until the appropriate time as determined by ILC Project Director;
- to acknowledge and respect that the ILC is not the sole owner of all the cost estimating information, to which it has been granted access after agreeing to the owner's confidentiality rules.

Public ILC Cost Disclosure

On publication, the Reference Design Report (RDR), will contain

- the estimated total project cost
- A high level roll-up of the costs per system and/or technical area, as determined by the GDE-EC and the Project Director.

Other than for these high-level cost estimate roll-ups published as part of the RDR, all elements of the cost estimate will be treated as confidential within the GDE.

Specifically:

- materials containing cost estimates will not to be publicly presented or discussed or listed on a publicly accessible website.

Internal-GDE Access to Costs

Who may have a physical copy of the budget book or part thereof?

1. The three regional cost engineers (RCE) will maintain the single electronic budget book containing all the detailed project costs. Only the three RCEs and the Project Director has complete access to the full project costs.
2. The Area System Leaders (ASL) will have access to the detailed costs relevant to their area only.
3. The Technical System and Global System leaders (TS/GL) have access to those costs for which they are responsible.
4. The ASLs and TS/GLs do not have the authority to distribute the costs further, without specific agreement with the GDE-EC and the Project Director (see point 5).
5. The GDE-EC and the Project Director have the authority to grant any request for access to specific sub-sets of the cost information to a specified level of detail, to any member or group of members within the GDE, providing the request is justified.

Reviewing of Costs (both internal and external to the GDE)

A review constitutes a presentation of detailed costs to a group in a closed session, where the reviewers do not have access to either a hard or electronic copy of the information. Remote reviews can use WEBEX to make the cost presentations.

The complete cost estimate or parts thereof may be reviewed by internal (i.e. EC, DCB and CCB) and by external review committees, under non-disclosure agreements, without the distribution of details.

Special Case: Access to Regional Cost Estimates for SCRF Technology and Site-Specific Civil Engineering

The cost estimates for the SCRF Linac Technology and the site-specific Civil Engineering will be made independently in all three regions. In order to insure independence of these estimates to allow unbiased comparisons, the total cost estimate breakdown (to the lowest level considered) and a description of the methodology (justification of cost estimate) from each of the three GDE Regions will initially be only made available to the appropriate Area Systems Leaders, the three GDE Cost Engineers and the GDE Project Leader, but not to the cost estimating teams from the other two regions.

When corresponding sub-sets of the cost estimates are available from all three GDE Regions, then these sub-sets of the cost estimate may be opened to all three regional cost estimating teams, in accordance with the general access rules specified above.