

- **SCRF cavity group meeting**
 - 11 past meeting led by Lutz
 - 9:00 AM EST. Monthly
 - Participants from Labs in all regions
 - Covers usually regional status reports by regional leaders Lutz Lilje (EU), Hitoshi Hayano (Asia) and Mark Champion
 - Also sometimes detailed technical reports
 - Today the 12th meeting – 1st to be led by new cavity group coordinator RG
- **JLab/KEK/FNAL S0 meeting**
 - Began in early 2008 initially led by RG later by Takayuki Saeki
 - 8:30 AM Japan. Weekly, and changed to bi-weekly since May 09
 - Participants mostly from JLab and KEK (sometimes some from FNAL)
 - Topics were highly technical details (initially ICHIRO cavity later more fundamental studies such as contamination on EP'ed Nb surface)
- **Possible convergence into one (bi-weekly) meeting**
 - Facilitate better detailed technical information exchange
 - Reduce RG's meeting time