

# **EUDET**

## **Status Report NA1**

### **Management**

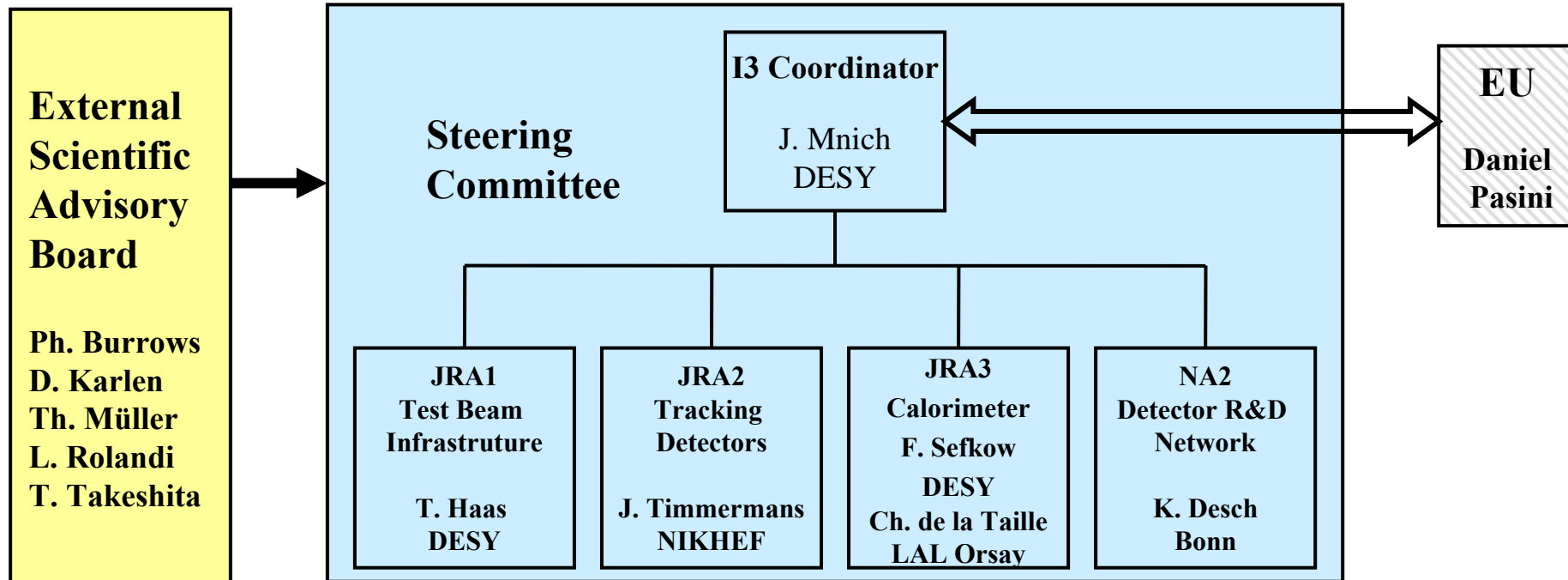


**Joachim Mnich**

**Extended Steering Committee Meeting**

**September 11, 2006**

# EUDET Management



European members form  
Selection Board for TA

- Scientific Assistant to help the coordinator
- Task leaders have been assigned for the various work packages



# Coordinator

## Selected action items in 2006:

- **March:** final contract
- **April/May:** reception & distribution of 1<sup>st</sup> Instalment
  - little problem: reason of transfer, will be fixed
- **July:** preparation of Contract Amendment
  - no answer yet

## Acknowledgements:

- **DESY EU office: Nina Dahlke & Ute Krell**  
**unmeasurably important help**
- **Karsten Büßer: advisor and temporary Scientific Assistant**

## Scientific Assistant:

- position not yet filled
  - 2 selected candidates declined offer
- still hope that we can fill the position at some point...

# Steering Committee



- **Bi-weekly telephone meetings**
  - including short minutes
  - will be put on protected web page (once existing)
  
- **Preparation Kick-off and Annual Meeting**
- **Approval of reports**
- **Contact to ESAB**
- **Gigi as ESAB chair is participating in the phone meeting**

# Miscellaneous



## ■ Management web pages

- introduction, lists of committee members
- for none-public stuff (minutes, budgets, etc.) still use old pwd protected area at <http://www-flc.desy.de/eudet/>
- will be changed soon

## ■ e-mail lists

existing lists (with obvious purposes)

- [eudet-sc@desy.de](mailto:eudet-sc@desy.de)
- [eudet-ib@desy.de](mailto:eudet-ib@desy.de)
- [eudet-esab@desy.de](mailto:eudet-esab@desy.de)
- [eudet-jra1@desy.de](mailto:eudet-jra1@desy.de) , eudet-jra2 @... , eudet-na2@desy.de
- [eudet@desy.de](mailto:eudet@desy.de) include all, but not recommended

## ■ Need to move to new DESY SYMPA system

- supposed to cure problems, e.g. combining lists
- Klaus will take care of that

# Miscellaneous



- **Agenda of EUDET meetings**

- Indico category created at <http://ilcagenda.cern.ch/>

- Detector Design & Physics Studies

- Detector R&D collaborations

- or go directly to <http://ilcagenda.cern.ch/categoryDisplay.py?categId=85>

- **should be used for all EUDET related meetings**

- e.g. today's Extended Steering Committee

- the Annual Meeting

- or JRA meetings

- to have all agendas, talks, documents etc. at one place

# Financial Issues



- **NA1 EU budget DESY:**
  - Scientific Assistant (from July 2006)
  - Travel DESY SC members (JM, Felix, Tobias)
  - Travel ESAB members
  - Funds for special invitations
- **+ 5 k€/year SC members (Christophe, Jan, Klaus)**  
included in CNRS, NIKHEF, UBONN budgets
  
- **DESY part:**
  - EU budget 2006      44 300 €
  - 1<sup>st</sup> Instalment      56 800 €
  - estimate end 2006   21 400 €  
**≈ 47%** (of 1<sup>st</sup> instalment)
  
  - Travel DESY and ESAB   ≈ ok
  - no special invitation yet
  - Scientific Assistant, only partially spent

# Financial Issues



- **NA2 EXCHG budget:**
  - **contains travel money for all participants**  
Annual Meetings and other consortium meetings
  - **budget is distributed over all partners**  
1 k€/year/FTE + overheads
  
- **DESY NA2 EXCHG budget includes travel money for (most) associates**
  - **23 k€ /year +overheads**
  
- **DESY part:**
  - **EU budget 2006      37 800 €**
  - **1<sup>st</sup> Instalment      45 400 €**
  - **estimate end 2006   16 000 €**  
**≈ 35% (of 1<sup>st</sup> instalment)**
  
  - **estimate +overheads rather uncertain:**
    - **assume 15 travels of associates to Munich**
    - **but there is still money left for associates**
  - **DESY will not use its NA2 travel budget**