

Report from the Steering Board

FS

Argonne, March 21, 2014

Agenda

- CALICE governance
- upcoming elections
- approval time-lines (Frank)
- LCC (José)
- next ECFA review
- next collaboration meetings

Revision of CALICE MoA

- SB requested revision of governance
 - publication guidelines up-to-date
 - MoA and annex on structure outdated
- MoA: Goals, project description, list of institutes and their interests / roles, signed by directors
- Annex: main bodies, role and composition of boards, new collaborators, general publication guidelines
- Will start revising annex and institute list first
- Discussion on goals and scope as second step
- New collection of signatures considered impractical

Institute list

- Propose to update institute list
- SB members will provide names of group leaders from their country
- FS sends email to group leaders, asking for
 - confirmation of membership
 - present size of group
 - fields of interest / foreseen contributions
 - response via email

Rules and structures

- Role of boards
- Membership
- Elections
- New collaborators

Steering board

- Highest governance body of collaboration
 - Strategic decisions, scientific goals
 - Monitoring funding situation
 - Election of central management
 - Resolution of conflicts
 - Revision of MoA
- One representative per country
 - nominated by institutes from that country
 - proxy from same country possible
 - plus chair, ex-officio: spokes, TB chair, SpB chair
 - Spokes Emeriti at their discretion
- Convenes at collaboration meetings
 - and at any time on request by majority
- Minutes to members, report to collaboration

Elections

- Members of central management are elected by the SB
 - Spokesperson, chairs of SB, TB, members of SpB
- Term of office 2 years
- re-election(s) possible
- Voting members of SB
 - country representatives
 - central management (Spokes, SB, TB, SpB chairs)

Technical board

- Executive body
- Monitor R&D activities, prepare test beam campaigns
- Coordination, common projects
- One representative per technology project
 - nominated by contributing groups
 - plus chair
 - ex officio: Spokes and SpB chair
 - Additional members for common tasks
 - software, electronics, DAQ
 - defined and elected by TB
 - Spokes and TB chair emeriti

Speaker' Bureau

- Executive body
- Publication of analysis results at conferences and in journals
 - supervision of editorial boards and approval procedures
- Representation at conferences
 - coordination of submissions
 - nomination of speakers for major talks
- Proposes publication guidelines
- 5 members including chair, spokes and SB chair
 - aim at reasonable coverage of projects and regions

New collaborators

- must send letter of intent
 - competences, resources, interests and plans
 - signed by group leader, department head, lab director
- new country: new SB member
- commit to CALICE rules

Upcoming elections

- Spokes: elected fall 2012
 - to be reconsidered in fall 14
 - nominated wise men at this meeting
- SB chair: elected end of 2012 (at LCWS, following Spokes election)
 - to be reconsidered end of 2014 , after decision on Spokes
- TB chair: elected spring 13
 - to be reconsidered spring 2015
- SpB chair: elected fall 2013
- SpB members
 - ex officio: JR, FS, chair FS
 - K. Kawagoe, I.Laktineh: more than 2 years
 - reconsider in spring 15, after decisions on ex-officio members

Next ECFA review

- the only CALICE-wide review
- date is up to us
- panel meets twice per year
- last review was fall 2012
- next should be late 2015, early 2016

Approval time-lines

- see Frank's presentation in open session
- to be included in our guide-lines

Authorship guidelines

- Opt-in scheme was never really in practice
- Considered to be impractical
- Return to opt-out
 - benefit from revision of institute list
- Revise list $\sim 2x / \text{year}$

LCC

- Maxim Titov acting as liaison between R&D collaborations and LCC Physics and Detector associate director H. Yamamoto
- deputy Jan Strube
- started to collect information from R&D efforts

Calor

- 8 out of 9 abstracts accepted
- but only 15 min talks (incl. discussions)
- introductory 3 hour tutorial by RW
- concentrate on making CHEF even better

Next meetings

- Fall 2014: Madrid
 - date fixed: 15-17 September
- Spring 2015: Kyushu
- Fall 2015: Europe
 - site proposal fall 2014